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### **8.5.1 Requirements.**

Whilst there is no specific legislation relating to Lone Working the Health & Safety at Work Act 1974 requires the STR manages any health and safety risks before its staff and volunteers can work alone.

### **8.5.2 Arrangements.**

The STR recognises that staff and volunteers may be required to work alone either routinely or occasionally. For all work activities where lone working is foreseeable, the following applies:

- A risk assessment must be carried out and control measures put in place.
- Control measures should comply with HSE guidance on working alone.
- Control measures must focus on adequate means of communication with the lone worker and monitoring / checks on their safety and wellbeing.
- STR Staff & volunteers must ensure that the DOM / Responsible Person is made aware of a lone working event that they are undertaking and must comply with the agreed frequency of reporting to the DOM / Responsible Person during the work event – as a minimum this should include advising the start & finish times.
- The DOM / Responsible Person must maintain a log of all lone working events that records the contacts made and any other appropriate information.

Emergency procedures must be established.

### **8.5.3 Applicable Legislation.**

Health & Safety at Work Act 1974.

### **8.5.4 References.**

INDG 73 Rev 4 03-2020 Protecting Lone Workers – How to manage the risk of working alone.

### **8.5.5 Documentation.**

STR-RA6 Lone Working Risk Assessment.

Lone Working Contact Records.